

DATA AUDIT FORMS

Name of the Data Auditor:

Dates of Data Audit:

Name of Institution with Location:

DATA AUDIT FORM (1)

No.	Particulars	Figure in MIS	Year	Verified figure	Institutional data source*	Comments†
1	Information in respect to bachelors programmes in engineering/technology					
	a. Number of UG programmes conducted during the latest academic year					
	b. Total number of UG students during the latest academic year					
	c. Total number of women students in UG programmes during the latest academic year					
	d. Total number of SC students in UG programmes during the latest academic year					
	e. Total number of ST students in UG programmes during the latest academic year					
	f. Total number of OBC students in UG programmes during the latest academic year					
	g. Percentage of final year UG students during the latest academic year placed through campus interviews					
	h. Percentage of final year UG students during the latest that passed out with 75% or more aggregate marks					
	i. Percentage of all 1st year students [as at 1(b)] during the latest that passed all courses fully and successfully got admitted to 2nd year in the 2011-12 academic year					
	j. Percentage of 1st year women students [as at 1(c)] during the latest academic year that passed all courses fully and successfully got admitted to 2nd year in the current academic year					
	k. Percentage of 1st year SC students [as at 1(d)] during the latest that passed all courses fully and successfully got admitted to 2nd year in the current academic year					
	l. Percentage of 1st year ST students [as at 1(e)] during the latest that passed all courses fully and successfully got admitted to 2nd year in the current academic year					
m. Percentage of 1st year OBC students [as at 1(f)] during the latest that passed all courses fully and successfully got admitted to 2nd year in the current academic year						

* This could include how the figure was calculated if appropriate.

† For example, if there are any discrepancies in the figures – the reasons, or whether information is being updated by the institution and if so, when?

DATA AUDIT FORM (2)

No.	Particulars	Figure in MIS	Year	Verified figure	Institutional data source*	Comments†
2	Information in respect to masters programmes in engineering/ technology					
	a. Number of full-time Masters programmes during the latest academic year					
	b. Number of part-time and sandwich (Joint) Masters programmes during the latest academic year					
	c. Total number of students enrolled for all Masters programmes during the latest academic year					
	d. Number of faculty in-house enrolled for Masters programmes during the latest academic year					
	e. Number of students enrolled for all Masters programmes during the latest academic year with scholarship					
	f. Number of students enrolled for all Masters programmes during the latest academic year with TEQIP assistantship					
	g. Total number of women students in all Masters programmes during the latest academic year					
	h. Total number of SC students in all Masters programmes during the latest academic year					
	i. Total number of ST students in all Masters programmes during the latest academic year					
	j. Total number of OBC students in all Masters programmes during the latest academic year					
	k. Percentage of final year Masters students during the latest academic year placed through campus interviews					
	l. Percentage of final year Masters students during the latest that passed out with 75% or more aggregate marks					

* This could include how the figure was calculated if appropriate.

† For example, if there are any discrepancies in the figures – the reasons, or whether information is being updated by the institution and if so, when?

DATA AUDIT FORM (3)

No.	Particulars	Figure in MIS	Year	Verified figure	Institutional data source*	Comments†
3	Information in respect to doctoral programmes					
	a. Number of Doctoral candidates on roll up to March 31, 2011					
	b. Number of in-house faculty enrolled for Doctoral programmes during the latest academic year					
	c. Number of students enrolled for Doctoral programmes during the latest academic year with scholarship					
	d. Number of students enrolled for Doctoral programmes during the latest academic year with TEQIP assistantship					

DATA AUDIT FORM (4)

No.	Particulars	Figure in MIS	Year	Verified figure	Institutional data source*	Comments†
4	Information in respect to Faculty					
	a. Total number of regular full-time faculty excluding adjunct and emeritus faculty during the latest academic year					
	b. Total number of regular full-time faculty in engineering disciplines excluding adjunct and emeritus faculty during the latest academic year					
	c. Number of regular full-time faculty in engineering disciplines with Masters degree as their highest qualification excluding adjunct and emeritus faculty during the latest academic year					
	d. Number of regular full-time faculty in engineering disciplines with Doctoral degree as their highest qualification excluding adjunct and emeritus faculty during the latest academic year					
	e. Number of regular full-time faculty in engineering disciplines with Bachelors degree as their highest qualification faculty during the latest academic year					
	f. Number of faculty with Bachelors degree which are enrolled in-house for Masters programmes in parent institution during academic year the latest: (i) Engineering teachers (ii) Applied Science teachers (iii) Other teachers					
	g. Number of faculty with Bachelors degree which are enrolled in-house for Masters programmes at other institutions during academic year the latest: (i) Engineering teachers: (ii) Applied Science teachers: (iii) Other teachers:					
	h. Number of faculty with Masters degree which are enrolled in-house for PhD programmes in parent institution during academic year the latest: (i) Engineering teachers (ii) Applied Science teachers (iii) Other teachers					
	i. Number of faculty with Masters degree which are enrolled in-house for PhD programmes at other institutions during academic year the latest: (i) Engineering teachers (ii) Applied Science teachers (iii) Other teachers					
	j. Number of faculty that have attended a professional training programme of 5 or more days duration during the latest academic year					
	k. Number of all faculty (irrespective of specialization) that have attended the Basic Module of pedagogy training during the latest academic year					
	l. Number of all faculty (irrespective of specialization) that have attended both the Basic and Advanced Modules of pedagogy training during the latest academic year					
	m. Number of faculty appraised by students during the latest academic year					

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DATA AUDIT FORM (5)

No.	Particulars	Figure in MIS	Year	Verified figure	Institutional data source*	Comments†
5	Information in respect to Accreditation of Programmes					
	a. Number of UG programmes accredited					
	b. Number of UG programmes for which accreditation applied for					
	c. Number of UG programmes accredited					
	d. Number of UG programmes for which accreditation applied for					

DATA AUDIT FORM (6)

No.	Particulars	Figure in MIS	Year	Verified figure	Institutional data source*	Comments†
6	Information in respect to research and patents					
	a. Number of research publications in Indian refereed journals during the latest academic year					
	b. Number of research publications in International refereed journals during the latest academic year					
	c. Number of research publications co-authored with faculty/researchers/industry experts from outside the institution					
	d. Number of patents in engineering related areas obtained during the latest academic year					
	e. Number of patents in engineering related areas filed during the latest academic year					
	f. Number of sponsored research project completed during the latest academic year					
	g. Number of MOUs signed for collaborative programmes with Indian industry and R&D organizations					
	h. Number of MOUs signed for collaborative programmes with International academic institutions and R&D organizations					

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DATA AUDIT FORM (7)

No.	Particulars	Figure in MIS	Year	Verified figure	Institutional data source*	Comments†
7	Information in respect to finances					
	a. Amount received as Block Grant during the latest academic year (Rs. in Lakhs)					
	b. IRG§ from students' tuition fee and other charges during the latest academic year (Rs. in Lakhs)					
	c. IRG from externally funded R&D projects and consultancies during the latest academic year (Rs. in Lakhs)					
	d. Total IRG during the latest academic year (Rs. in Lakhs)					
	e. Total annual recurring expenditure during the latest academic year (Rs. in Lakhs)					
	f. Amount available in Corpus Fund on March 31, 2011					
	g. Amount available in Faculty Development Fund on March 31, 2011					
	h. Amount available in Equipment Replacement Fund on March 31, 2011					
	i. Amount available in Maintenance Fund on March 31, 2011					

DATA AUDIT FORM (8)

No.	Particulars	Figure in MIS	Year	Verified figure	Institutional data source*	Comments†
8	With respect to institutional governance/management					
	a. Number of Governing Body meetings held during the latest academic year (with minutes on the web)					
	b. Number of institutional functionaries (Deans, HoDs, senior faculty and senior officials) that have undergone Management Capacity Enhancement training					

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§ IRG is the total revenue of the institution in a year, whether retained or not.

ANNEX 4: (FEEDBACK)

PERFORMANCE AND DATA AUDIT FEEDBACK

(Feedback to the institution, state project facilitation units, the national project implementation unit/and relevant Mentor)

Name of Performance Auditor:

Dates of Performance Audit:

Name of Institution with Location:

Key points fed back by the Performance Auditor to the institution at the end of the visit - against the seven aspects of evaluation

Key improvements noticed on shortcomings reported during earlier Performance Audits

Brief statements on continuing shortcomings, and reasons

Recommendations for Mentors